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**TO:** \_\_\_\_\_

TENANT NAME(S)

and all other persons in possession of the leased premises described below:

\_\_\_\_\_

ADDRESS OF RENTAL PROPERTY

\_\_\_\_\_

CITY

STATE

ZIP CODE

**FROM:** \_\_\_\_\_

**IN ACCORDANCE WITH THE PENNSYLVANIA LANDLORD TENANT ACT §501(b):**

(a) "A landlord desirous of repossessing real property from a tenant"...may notify, in writing, the tenant to remove from the same at the expiration of the time specified in the notice under the following circumstances, namely, (1) Upon the termination of a term of the tenant, (2) or upon forfeiture of the lease for breach of its conditions, (3) or upon the failure of the tenant, upon demand, to satisfy any rent reserved and due."

(b) "...in case of the expiration of a term or of a forfeiture for breach of the conditions of the lease where the lease is for any term of one year or less or for an indeterminate time, the notice shall specify that the tenant shall remove within fifteen days from the date of service thereof, and when the lease is for more than one year, then within thirty days from the date of service thereof. In case of failure of the tenant, upon demand, to satisfy any rent reserved and due, the notice shall specify that the tenant shall remove within ten days from the date of the service thereof."

**YOU ARE HEREBY NOTIFIED** that effective \_\_\_\_\_ after the date this notice has been served to you, the periodic tenancy by which you hold possession of the premises is terminated, at which time you are required to vacate and surrender possession of the premises. If you fail to do so, legal proceedings will be instituted against you to recover possession of the premises, damages, and costs of suit.

**YOU MUST VACATE THE PREMISES AND DELIVER UP POSSESSION BY:** \_\_\_\_\_

"MOVE-OUT DATE"

If you are in doubt regarding your legal rights and obligations, you should seek legal assistance.

**RECORD OF SERVICE**

I, \_\_\_\_\_, declare under penalty of perjury that on \_\_\_\_\_,  
I served the above notice, of which this is a true copy, in the manner(s) indicated below:

- Hand delivered to the Tenant
- Given to person of suitable age and discretion at the Premises
- Conspicuously posted on the Premises
- Sent via certified mail with return receipt requested

\_\_\_\_\_

**DATE**